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# Monitoring & Evaluation Specialist

Closing date: 04 May 2018

**Title:** M&E Specialist

**Closing Date:** May 4th, 2018

**Duty Station:** Democratic Republic of Congo, Goma Country Office (50%), field offices (50%)

**Period:** 12 months

**Starting Date:** June 1st, 2018

**Main objective:** Due to the dynamic nature of the operating context, this individual will be required to not only monitor projects but also to design and conduct needs assessments, participate in broader humanitarian assessments, conduct independent research, and assist in evidence-based advocacy and donor relations, humanitarian coordination, and project design and proposal writing.

**Reporting to:** Country Director (1st Supervisor), Desk Area Manager (2nd Supervisor)

**Specific duties:**

While the primary focus will be on core M&E activities, it is not expected that this single position will cover all necessary M&E across all projects while also managing additional duties:

1. Design, implement, and otherwise support routine project monitoring activities.
2. Assist in project design and proposal writing.
3. Facilitate the work of external M&E and research consultants.
4. Design, conduct, and otherwise participate in internal and external assessments, including to identify needs, impacts of interventions and shocks, and to support the humanitarian cluster system.
5. Design and conduct collaborative research projects as agreed upon with the supervisor in support of AVSI programming in-country and broader organizational needs and goals.
6. Engage in advocacy and humanitarian coordination on behalf of AVSI in DRC
7. Liaise with actual and potential donors, partners, and other stakeholders in AVSI programming
8. Complete all other duties as assigned by the supervisor.

**Essential Requirements:**

**Candidate profile**

* University degree, preferably in a topic related to economics, statistics or international development; a Master/PhD in Public Health, Statistic, Social Sciences an asset
* At least 3/5 years of professional experience in humanitarian / emergency contexts
* Fluent in English and French
* Previous experience in DRC an asset

**Specific Skills and Competencies**

* Solid leadership and staff management skills, with a record of managing large, diverse teams and contributing to the capacity building to national and international staff
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* Familiarity with the conflicts settings
* Strong internal and external coordination and representation skills
* Strong capacity to work under-pressure
* Strong facilitation skills
* Strong communication skills and cross cultural sensitivity
* Willingness to travel within the country

How to apply:

**How to apply:**

Send your CV (in the format you can find in the previous section) by email to [humanresource@avsi.org](mailto:humanresource@avsi.org)

**Please, specify in the subject of the mail the code of the position you are applying for**. Only short-listed candidates will be contacted.

**Code: 1718-MEAL-DRC**

**Include also:**

1. Name, position and contacts (telephone and mail) of two referees.
2. First date of availability to take up place in the field.